

No.-ITBP/STS/GRAIN SHOP/e-Tender/ FRESH RATION /2021- 278

Office of Dy. Inspector General,  
Signal Training School, Indo-Tibetan Border Police,  
Ministry of Home Affairs / Govt. of India  
P.O.-Shivpuri, Distt.-Shivpuri (MP)

Date:- 17-12-21

**NOTICE INVITING e-TENDER**

D.I.G, S.T.S., I.T.B Police, P.O.-Shivpuri, Distt.-Shivpuri (MP) India, invites online bids under two bid system for supply of fresh ration items from 15/01/22 To 14/04/22

**COST OF TENDER FORM -FREE OF COST**

❖ **VALIDITY OF TENDER—3 MONTHS AFTER ISSUED A/T.**

SL. No.	Description of Stores	Qty	F.O.R. Destination
1.	Supply of "FRESH RATION ITEMS" "As per Tender Schedule"		<b><u>F.O.R :-</u></b> Signal Training School, I.T.B.P, Shivpuri, PO/ Distt: Shivpuri (MP) - 473551

2. Tender documents and other instructions can be downloaded or viewed online from the CPP Portal (<http://eprocure.gov.in/eprocure/app>), by the firms registered on the website.

3. As the bids are to be submitted online and required to be encrypted (by their user Public-key) and digitally signed, the bidders are advised to obtain Digital Signature Certificate (DSC) from suitable vendors or from any authorized agency at the earliest.

4. **CRITICAL DATE SHEET:-**

Sl.No	Details of Key Dates	Date	Time
1.	Date of online publication date/time	17-12-21	1700 hrs
2.	Document download start date/time	17-12-21	1730 hrs
3.	Bid submission start date/time	17-12-21	1800 hrs
4.	Bid submission end date/time	04-01-22	1030 hrs
5.	Technical Bid opening Date/Time	05-01-22	1100 hrs

5. **Terms and Conditions:-**

**The e-tender documents shall be uploaded online in two (02) covers :-**

- (i) **Cover-1:** Shall contain scanned copies of "eligibility information" i.e. complete set of tender documents duly filled, completed and signed on each page by the tendered /authorized rep, copy of Firm Registration, PAN Card, Latest income tax Return/Payment, License certificate, Latest VAT payment certificate (scanned copies to be uploaded)

"Continue... 02"

- (iii) Copy of valid registration certificate with NSIC/DGS&D if any.
  - (iv) **Cover-2:** Shall contain BOQ (Bill of Quantity) where firm will quote his offer for the store.
6. The tender of the firms who fail to fulfill the eligibility information will be summarily rejected.
7. The firms has to supply demanded store at consignee F.O.R. without fail.
8. The negotiatiön/clarification, if any will be taken from the successful firm only in respect of error and omission, technical aspects and in no case on financial bid.
9. If opening day is a holiday, the tenders shall be opened on next working day at the same time.

10. **Instructions for e-tendering:-**

- i) Only e-offers submitted online through e-procurement portal will be considered.
- ii) The Bidders should keep checking the website for any addend/corrigendum to the Notice/Bidding documents till the date of online submission of bids and the bidder should incorporate the same in his bid documents.
- iii) Bids once submitted online cannot be resubmitted or withdrawn.
- iv) Conditional Bids and the Bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.
- v) To participate in bidding process, Bidders need to obtain Digital Signature Certificate as per Information Technology Act-2000, to participate in online bidding. The certificate will be required for digitally signing the Bid. Bidders can get above mentioned Digital Signature Certificate from NIC or any approved authorized agency. Firms in possession of valid Digital Certificates need not to procure new Digital Certificate they can use the same in this tender.
- vi) The Bidders have to submit their bids online in electronic format. No proposal will be accepted in physical form.
- vii) Bids will be opened online as per time schedule mentioned in table in Para-04.
- viii) Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.
- ix) The department will not be responsible for delay in online submission due to any reasons.
- x) All the required information for bid must be filled and submit online.
- xi) Bidders should get ready with the scanned copies of cost of documents & other documents as specified in the tender documents.

“Continue...on 03”  
The Bidders should keep checking the website for any addend/corrigendum to the Notice/Bidding documents till the date of online submission of bids and the bidder should incorporate the same in his bid documents.  
Bids once submitted online cannot be resubmitted or withdrawn.  
Conditional Bids and the Bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.  
To participate in bidding process, Bidders need to obtain Digital Signature Certificate as per Information Technology Act-2000, to participate in online bidding. The certificate will be required for digitally signing the Bid. Bidders can get above mentioned Digital Signature Certificate from NIC or any approved authorized agency. Firms in possession of valid Digital Certificates need not to procure new Digital Certificate they can use the same in this tender.  
The Bidders have to submit their bids online in electronic format. No proposal will be accepted in physical form.  
Bids will be opened online as per time schedule mentioned in table in Para-04.  
Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.  
The department will not be responsible for delay in online submission due to any reasons.  
All the required information for bid must be filled and submit online.  
Bidders should get ready with the scanned copies of cost of documents & other documents as specified in the tender documents.

- xii) The details of cost of documents, specified in the tender documents should be the same as submitted online (scanned copies) otherwise tender will summarily be rejected.
- xiii) The firm should register itself on website (<http://eprocure.gov.in/eprocure/app>) and obtain user ID, password before bidding.
- xiv) Entire tender process will be carried out online through above mentioned website.
- xv) For more details bidder can also click "Bidder Manual Kit" available in Central Public Procurement Portal (<http://eprocure.gov.in/eprocure/app>).
- xvi) In case any difficulty being faced while completing the above procedures the following officers can be contacted at the given telephone number and e-mail ID.

नोट:- यदि कोई फर्म सारे सामान का टेडर ना डालकर केवल कुछ ही सामान की सप्लाई हेतु टेडर डालना चाहती है तो वह निम्नलिखित में से किसी एक या एक से अधिक या सभी सामान की सप्लाई हेतु टेडर डाल सकती है।

**Telephone Number**

**E-Mail ID**

- A) SH K SHIV KUMAR ASTT.COMMANDT = 6264819358  
[itcellsigtrgschool@itbp.gov.in](mailto:itcellsigtrgschool@itbp.gov.in)
- B) EXCHANGE = 07492- 223070
- C) GRAIN SHOP = 8082159331

*[Signature]*  
 ✓ DY. INSP. GENERAL  
 STS, I.T.B. P., Shivpuri  
 (MP)

On behalf of the President of India

**Copy to:-**

- 01. I.G. (Trg. Zone), Dte Gen, I.T.B. Police, New Delhi.-For Information Please.
  - 02. I.T. Cell , Dte Gen, I.T.B. Police, New Delhi For Uploading On I.T.B.P Website.
  - 03. Collector, Shivpuri, Distt. Shivpuri (Mp) – For Info And Publicity Please.
  - 04. D.I.G. RTC Karera, ITB Police, Karera, Disttt- Shivpuri (Mp)
  - 05. D.I.G. SWTS, ITB Police, Karera, Disttt- Shivpuri (Mp)
  - 06. Commandant, SPT Bn ITB Police, Karera, Disttt- Shivpuri (Mp)
  - 07. D.I.G, Telecom Bn ITB Police, Shivpuri, Distt- Shivpuri (Mp)
  - 08. I.T. Cell, STS ITB Police, Shivpuri, Distt- Shivpuri (Mp)- For Uploading And N/A Pl.
  - 09. S.M. STS, ITB Police For Sticking On Main Gate.
- } For Information & Publicity Please.

संकेत केंद्र  
 SIGNAL CENTRE

रजि.सं. .... दिनांक.....  
 R.No. 0208 TE. 18/12/24  
 समय 1000 I.T.  
 TIME

*[Signature]*  
 ✓ DY. INSP. GENERAL  
 STS, I.T.B. P., Shivpuri (MP)