

Dated:- 07/09/21

**NOTICE INVITING e-TENDER**

On behalf of the President of India, Deputy Inspector Genral RTC, Sivagangai, ITBP, invites e-procurement tender under online two bid system (Technical & Financial) from eligible bidders which are valid for a minimum period of 90 days from the date of opening (i.e 04.10.2021) for following furniture items.

S.No	Description of Stores	Validity of completion of supply	Qty.	Earnest Money Deposit to be Submitted (In Rs.)	Cost of Tender Set (In Rs.)	Place of Supply / Service
1	Sofa (5 Seater)	90 days	02	10,000/-	free of Cost	DIG RTC Sivagangai, Vill:- Illupaikudi P:O Padamathur Distt:- Sivagangai [ Tamilnadu]
2	Center Table		06			
3	Peg Table		06			
<b>Other Details</b>						
Tender No			ITBP/RTC/SVG/QM/UWF/FURNITURE/2021-01 DATED:			
Name of Organisation			Indo-Tibetan-Border Police (RTC Sivagangai)			
Date of online publishing			08-09-2021 (10:00 Hrs)			
Document Download Start Date			08-09-2021 (10:30 Hrs)			
Document Download End Date			28-09-2021 (12:00 Hrs)			
Clarification Start Date			08-09-2021 (10:30 Hrs)			
Clarification End Date			28-09-2021 (11:30 Hrs)			
Bid Submission Start Date			08-09-2021 (17:00 Hrs)			
Bid submission End Date			28-09-2021 (12:00 Hrs)			
Physical submission of Earnest Money Deposit /Bid Money and Cost of Tender Document.			28-09-2021 (12:00 Hrs)			
Date and Time of opening of Bid			29-09-2021 (17:00 Hrs)			
Depositing of EMD.			Tender Box Kept at QM Branch, RTC Sivagangai, ITBP, for receiving only original copy of EMD			
Address for Communication			Dy. Inspector General, ITB Police, RTC Sivagangai E-Mail ID <a href="mailto:digrtcsg@itbp.gov.in">digrtcsg@itbp.gov.in</a> Phone No-04575-254201			

**The e-Tender Documents must be uploaded online in two (02) covers**

**A) Cover-I**

- i) Scanned Copy of PAN Card & Aadhar Card.
- ii) Scanned Copy of GST Registration with GST return form.
- iii) Scanned Copies of latest Income Tax Clearance Certificate.
- iv) Scanned copies of Bid security in the shape of Bank draft/Fixed Deposit/Bank Guarantee duly pledged in favour of Dy. inspector General, RTC Sivagangai, ITB Police, Vill:- Illupaikudi, P:O Padamathur Distt:- Sivagangai. The EMD should be payable at State Bank of India, Sivganganai (TN), Branch code-0918.
- v) Scanned copy of Previous Experience in providing such services if any.
- vi) Tender form are issued free of cost.

**Cover-2: BOQ**

It shall contain "Financial Bid" on the prescribed form where firm quote its offer for providing services, Taxes, duties discount if any.

**General Instructions:-**

- i) Rates must be clearly written in figure as well as in words in BOQ
- ii) There should not be any cutting/over writing.
- iii) The tenderer/Firm who fails to fulfill the eligibility conditions will be summarily rejected.
- iv) The firm will have to submit all original documents (As mentioned in Cover-I) in respect of Bid Money and cost of Tender documents to the Office of Dy. inspector General, RTC Sivagangai, ITB Police, Vill:- Illupaikudi, P:O Padamathur Distt:- Sivagangai.
- v) In case tender opening day is declared as holiday it will be opened on next working day at the same time.
- vi) **Instructions for e-Tendering:-**
  - a) Only offers submitted online through E-Procurement portal will be considered.
  - b) The Bidders should keep checking the website for any agenda/corrigendum to the Notice/Bidding documents till the date of online submission of bids and the bidder should incorporate the same in his bid documents
  - c) Conditional bids and the bids, not meeting the qualifying criteria on the date of receipt of bids, shall be summarily rejected
  - d) The bidders have to submit their bids online in electronic format with digital signature. The bids proposed without digital Signature will not be accepted.
  - e) Bids will be opened online as per time schedule mentioned.
  - f) Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.
  - g) The department will not be responsible for delay in online submission due to any reasons.
  - h) All the required information for bid, must be filled and submitted online only.
  - i) The details of EMD and other documents specified in the tender documents should be the same as submitted online (scanned copies) otherwise tender will be summarily rejected.
  - j) The firm should register itself on website <http://eprocure.gov.in/eprocure/app> and obtain user ID, password before bidding.
  - k) Entire tender process will be carried out online through above mentioned website.
  - l) As the bids are to be submitted online and required to be encrypted (by their user public-key) and digital signed, the bidders are advised to obtain Digital Signature certificate (DSC) from suitable vendors or from any authorized agencies.
  - m) In case of any difficulty being faced while completing the procedures the following officers can be contacted at the given Tele number 04575-254201 and e-mail ID: - [digrtcsg@itbp.gov.in](mailto:digrtcsg@itbp.gov.in)

Note: - For more details visit ITBP web site [www.itbp.gov.in](http://www.itbp.gov.in) and government of India website [www.eprocure.gov.in](http://www.eprocure.gov.in)



Dy. Inspector General  
RTC, ITBP Sivagangai

For and on behalf of the President of India