

Office of the Commandant 48th BN
Indo Tibetan Border Police Force,
MHA/ Govt. of India,
Sisia Camp, Katihar (Bihar)-854108
Email id No: itcell 48thbn @itbp.gov.in

Dated: 01/04/23

NOTICE INVITING E-TENDER

For and on behalf of the President of India, Commandant 48TH BN ITBP, Sisia Camp, Katihar, (Bihar) invites online tender less than two bid system (Technical and Commercial Bids) in prescribed form for Supply of Dry Ration Items **April-2023 OR from date of acceptance of tender to 31-03-2024** as per following details.

S.N.	Description of items	Cost of Tender	Earnest Money Required	Cost of Tender Set (NonRe-fundable)
1.	Supply of DRY Ration ITEMS AS PER Appendix	10,00,000/-	20,000/-	Nil

2. Time schedule of Tender opening-

Sl. No	Particulars	Date	Time
1.	Date of publication of Tender	01-04-23	1000 hrs
2.	Document Download Start Date	02-04-23	1000 hrs
3.	Document Download End Date	13-04-23	1000 hrs
4.	Bid Submission Start Date	02-04-23	1000 hrs
5.	Bid Submission End Date	13-04-23	1000 hrs
6.	Physical submission of Earnest Money Deposit/ Bid Money and cost of Tender documents.	14-04-23	1000 hrs
7.	Date of Technical Bid Opening	14-04-23	1600 hrs

Financial bids will be opened after detailed scrutiny of financial bids.

3. The E- tender documents must be uploaded online in two (02) covers: -

A) Cover-1: It shall contain scanned copies of eligibility information as under.**B)**

S. N.	Details
1	Scanned Copy of PAN Card & GST Registration certificate.
2	Scanned Copies of latest Income Tax clearance Certificate of last 03 years.
3	Scanned copy of Aadhar Card.
4	Scanned copy of valid trade licence certificate.
5	Scanned copy of experience certificate.
6	Scanned copy of Tender form duly fill up and sign with stamp of tendered.
7	Scanned copies of bid security in the shape of bank draft/Fixed Deposit duly pledged in favor of Commandant 48 th Bn ITBP, Sisia Camp, Katihar. The EMD should be payable at State bank of India, Fuldobhi, Katihar (Bihar)
8	Scanned copy of Character Certificate of Contractor from DM/SDM/ Tehsildar issued not earlier to 3 months.
9	If firm is registered with MSME then firm should submit scanned copy of MSME registration certificate.
10	Certificate in terms of authorized dealer for said equipments.
11	Black listed declaration certificate.
12	Scanned copy of any other relevant document which the firm wishes to submit
13	Latest Bank performance/ solvency certificate.


B) Cover-2: It Shall contain "Financial Bid" on the prescribed form BOQ (Bill of Quantity) where firm will quote his offer for Transportation of store, Taxes, duties discount if any.

Contd-2-

General Instructions -

1. Rates must be clearly written in figures as well as in words.
2. There should not be any cutting/over writing.
3. The tenderer/firms who fail to fulfill the eligibility conditions will be summarily rejected.
4. **The firms will have to submit all original documents (as mentioned in cover-1) including EMD, Cost of Tender documents in the office of Commandant 48th Bn ITBP, Sisia Camp, Katihar Bihar on 14-04-23 up to 1000 hrs. The experience certificate must Contain name, designation, address, Phone no, fax no, mail id of issuing officer. The Certificate should be countersigned by concerned office head/ Deptt. Head.**
5. **Bid security(also known as Earnest Money) is to be obtained from the bidders except aMicro and Small Enterprises (MSEs) as defined in MSE procurement policy issued by Department of Micro, Small and medium Enterprises (MSME) or are registered with the central purchase Organization or the concerned Ministry or Department.**
6. **It is mandatory to submit advance samples of condiments,aata, rice Tea, Maida, Coffee, Pickle, badam, Refined/Sarso Oil and Salt before technical evaluation. Advance sample will have to be submitted by firms on 14-04-23, 1000 hrs to 48th Bn ITBP, Korha, Katihar (Bihar)-854108 .**
7. **Manufacturing date of goods should be near by from the date of supply.**
8. **Products to be supplied as per the brand mentioned at the time of supply order.**
9. In case tender opening day is declared as holiday, the tenders shall be opened on nextworking day at same time.
 - a) Only offers submitted online through E- procurement portal will be considered.
 - b) The bidders should keep checking the website for any addendum/corrigenda to the Notice/Bidding documents till the date of online submission of bids and the bidder should incorporate the same in his bid documents.
 - c) Conditional bids and the bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.
 - d) The bidders have to submit their bids online in electronic format with digital signature. The bids proposed without digital Signature will not be accepted.
 - e) Bids will be opened online as per time schedule mentioned.
 - f) Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.
 - g) The department will not be responsible for delay in online submission due to any reasons.
 - h) All the required information for bid must be filled and submitted online only.
 - i) The details of EMD and other documents specified in the tender documents should be the same as submitted online (Scanned copies) otherwise tender will summarily be rejected.
 - j) The firm should register himself on website <http://eprocure.gov.in/eprocure/app>) and obtain user ID, password before bidding.
 - k) Entire tender process will be carried out online through above mentioned website.
 - l) As the bids are to be submitted online and required to be encrypted (by their user public-key) and digitally signed, the bidders are advised to obtain Digital Signature Certificate (DSC) from suitable vendors or from any authorized agencies.
 - m)Performance Security: - the successful tenderes are required to deposit performance security of the total basic price value of the contract at 5% (05%) within 07 days from the date of issue of contract. The performance security will remain valid for a period of 60 days beyond the date of completion of all contractual obligations receipt of store in good condition of the supplier including warranty obligations.
- 10) The detail particulars and tender forms can be downloaded from CPP Portal w.e.f. **02-04-23 to 13-04-23 (1000 Hrs)**. The completes Tender Inquiry will also be available on ITBP website (<http://itbp.nic.in>).
- 11) All firms have to submit earnest money as mentioned above along with their Technical Bid.
- 12) In case of any query tenderers may contact at following phone no/ mail id.

	Telephone No.	ID Mail
Chairman(Grain shop), 48 th Bn, ITB POLICE	6204979126	itcell48 th bn@itbp.gov.in
Concerned SOs,48 th Bn, ITB POLICE	09162984462	


 Commandant
 48th BN, I.T.B. POLICE
 For and on behalf of the President of India

TENDER FOR SUPPLY OF DRY RATION FOR 48 BN ITBPF, SISYA CAMP KATIHAR, BIHAR

(Note: Tender sets are Not Transferable)

Tender No. 01/DRY RATION/2023-24

Tender fee Rs. -Nil

Date _____

Name of Tenderer/Firm/Ltd. Company, who purchased
Tender document _____

No. IV.21012/G.SHOP/48 BN, ITBPForce (Katihār)/63(1) /16 _____

INSTRUCTIONS TO TENDERERS

With reference to the preparation and submission of tender for the supply Dry Ration for 12 (Twelfth) Month fm Tender Except

To _____

On behalf of the President of India I have to state that: -

1. Online Tenders (in two bid system)for the supply of Dry Rations shown in the SCHEDULE/BOQ attached from April-2023 to 31.03.2024 are invited and will be received online by the Commandant 48THBn., ITBP Force, Sisia Camp Katihar, Bihar up to 1000 hrs on 28-03-23.

S.N.	Description of items	Cost of Tender	Earnest Money Required	Cost of Tender Set (NonRe-fundable)
1.	Supply of DRY Ration ITEMS AS PER Appendix	10,00,000/-	20,000/-	Nil

2. Time schedule of Tender opening-

Sl. No	Particulars	Date	Time
1.	Date of publication of Tender	01-04-23	1000 hrs
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2. (1) The form of tender is attached showing the conditions of supply and include a BOQ, on which you should fill in your firm & final rates both in words and in figures. F.O.R. destination-with due regard to qualitative requirements mentioned therein. Your rates are to include patent rights (if any) and all freight charges duties, taxes, rates or imposition whatever liable in respect of the supplies (except) in case where the contractor is allowed, by the law under which such duties taxes, rates or imposition are levied, to obtain subsequent refund of dues so paid on presentation of the necessary certificate and unless otherwise stated in schedule. You may not quote fractions of paisa in giving those rates



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Commandant
48वीं बहिनी आ. सि. सी. पुलिस बल
48 Bn I.T.B Police Force

SIGNATURE OF TENDERER/

/-2-/

Except in case of mound mile carriage contracts when fraction of paisa may be quoted. You have to digitally sign and submit both the tender and BOQ.

2(ii) Any special conditions or stipulations attached or referred to in the form of the tender shall prevail over the general conditions or stipulations contained therein so far as and to the extent to which the latter are in any way repugnant to the former.

3. (i) (a) If you are a firm (i.e. you have a partner or partners) each one of you must sign on all pages of the tender documents including the BOQ.

If any partner is absent the forms will be signed by his duly constituted attorney.

If any partner has signed the tender or any documents forming part of the contract on behalf of the firm, the original partnership agreement for the power of attorney duly executed in his favour authorizing him to bind the firm in all matters pertaining to the contract including the submission of any dispute relating to business of the firm to arbitration should be attached to the tender or such other documents.

If you (or he or any of your partners) is unable to write you (or he) must make your/his mark or affix your/his seal instead and this mark or seal must be attested and dated by some responsible person.

In case where verified copies or partnership deeds and power of attorney are held by the executive authorities and have been submitted at the time of their registration, the following certificates only may be attached to the tender: -

I/We certify that the constitution of my/our firm is as under:

I am the Manager and hold a proper power of attorney (copy attached) from other partner in my favour.

The following whose signature(s) is/are appended is/are the partners of my/our firm as given in the original partnership agreement and that my/our documents have been signed by all partners shown here under.

ADDRESS	SIGNATURE(S)
1st Partner: _____	_____
2 nd Partner: _____	_____
Signature of the Manager	Signature of sole Proprietor

Note: Item not applicable to be deleted.

(ii) If you are not having partner of the firm the following certificate is to be attached to the tender:

"I certify that I am sole proprietor and there are no other partner doing business conjointly with me".


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18 Bn I.T.B Police Force

SIGNATURE OF TENDERER/S

In the case of limited company registered in accordance with the articles of association, the following certificates may be attached to the tender: -

"I certify that I am Managing Director and I hold the power of attorney executed in accordance with the articles of the association of the company to sign all documents on behalf of the company"

(iv) In case where a partner of a firm dies before acceptance of the tender the surviving partner (or partners) and the legal tender representative of the deceased must renew the tender. The signature of one recognized agent on behalf of the firm can only be accepted if he holds proper power of Attorney.

(v) The proper power of attorney should be signed by all these partners. This power of attorney must be properly stamped and registered with the district registration authorities. The stamp duty payable can be ascertained from the office of the Collector of the District where it is executed.

4. You must deposit, the amount of Bid Security (Earnest Money) shown in the tender documents. The Bid Security (Earnest Money) with validity of 45 days w.e.f. the date of opening of tender must be drawn/pledged in favour of Commandant 48 BN, ITBP. This Bid Security (Earnest Money) must be in one of the following forms: -

(a) Demand draft from scheduled banks payable at SBI Fuldobhi (Code No. 8392)

(b) Deposit at call receipt of a Scheduled Bank (including the State Bank of India and its subsidiaries approved under the Bank Guarantee Scheme).

5. The successful tenderer(s) will be notified on acceptance of his/their tender in whole or in part. Till then no tenderer has any right to assume that his tender has been accepted in whole or in part and if any tenderer disregards this warning and makes any arrangements, incur any expenditure in anticipation of receipt of notice of acceptance he will have no claim for compensation.

6. On issue of the letter of acceptance, the tender will become a contract in so far as the notification show the whole or part of the tender that has been accepted and the tenderer will furnish the Performance Security (Security Money) as specified in the acceptance of tender letter and hand over the Treasury Receipt, the Bank Deposit receipt and Govt. Security etc. pledged as Performance Security (Security Money) to treasury to the Commandant 48 Bn, ITBPF by the time and date as specified in the acceptance of tender letter. No request of successful tenderer to retain the amount specified for Performance Security (Security Money) out of the payment of bills against supplies to be made for performance of contract would be entertained.

(i) Performance Security (Security Money) pledged/drawn in favour of Commandant 48 Bn, ITBPF and valid up to 6 months after the expiry of contract period may be deposited in Treasury and Treasury Receipt may be submitted in the following forms: -

National Saving Certificate: - These will be accepted at their surrender value at the time of tender. Those certificates should be formally transferred to Commandant 48 Bn, ITBPF, Sisia Camp, Katihar, Bihar with the sanction of the Head Post Master concerned.


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SIGNATURE OF TENDERER/S