


**TO BE PUBLISHED IN DISPLAY**

Office of the Deputy Inspector General  
Recruit Training Centre  
Indo Tibetan Border Police Force  
P.O. Padamathur, Distt. Sivagangai (Tamil Nadu) 630562  
[E-Mail-digrtcsg@itbp.gov.in/Fax No.04575-254204

**E-TENDER NOTICE**

Dy. Inspector General RTC ITBP, Padamathur, Sivagangai (T.N.) invites e-Tender for Non Veg interested parties may download tender documents free of cost from website **cpp portal** from 15.03.2023 at 1100 hrs. onwards Last date of submission of bids [http // eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) (cpp portal) 05.04.2023 at 16:00 hrs.

  
**DIG RTC ITBP**

कार्यालय उप महानिरीक्षक आर०टी०सी० शिवगंगई, भा०ति०सी०पु० बल गृह मंत्रालय (भारत सरकार) ग्राम-इल्लुपाईकुडी, पो०- पदमातूर, जिला-शिवगंगई (तमिलनाडु)-630562 <b>Fax No.04575-254204, Email: digrtcsg@itbp.gov.in</b>		OFFICE OF THE DY. INSPECTOR GENERAL ,RECRUIT TRAINING CENTER, ITBP. MINISTRY OF HOME AFFAIRS (GOVT. OF INDIA) VILL: ILLUPAIKUDI,PO: PADMATTUR, SAIVAGANGAI[T.N] 630562
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सं० भा०ति०सी०पु०बल/आर०टी०सी० शिवगंगई, /ग्रेन शॉप/नॉनवेज /टेण्डर/2023  
 No.ITBP/RTC Sivagangai/Grainshop/Non Veg/Tender/2023

दिनांक- -03-2023  
 Dated- -03-2023

### E-TENDER NOTICE

Deputy Inspector General, RTC ITBP Illupaikudi Camp, P.O.- Padmathur, Distt- Sivagangai (T.N.) invites online Technical & Financial bids from eligible bidders for supply of Non Veg.

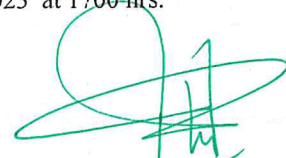
S.N.	Description of works	Estimated cost of work	Validity of completion of work	Qty.	Earnest money to be deposited (in Rs)	Cost of Tender form (inRs.)	Place of work
1	Supply of Non Veg Items for Grain shop, RTC,ITB Police, SivagangaiS	60,00,000/-	6 Months [180 days]	As per requirement	1,20,000/-	Nil	DIG, RTC ITBP Sivagangai, Vill Illupaikudi PO Padmathur Distt: Sivagangai (T.N.) -630562

#### **Other Details:**

Tender No.	04/2023/ITBP/RTC Sivagangai /Grain shop/Non Veg.
Name of Organization	Indo-Tibetan-Border Police
Date of online publication	15/03/2023 (1100 Hrs)
Document Download Start Date	16/03/2023(1200 Hrs)
Document Download End Date	05/04/2023 (1500 Hrs)
Clarification Start Date	16/03/2023 (1200Hrs.)
Clarification End Date	05/04/2023 (1600Hrs.)
Bid Submission Start Date	16/03/2023 (1200 Hrs)
Bid submission End Date	05/04/2023 (1600 Hrs)
Physical submission of Earnest Money Deposit/Bid Money	06/04/2023 (1000 Hrs)
Date and Time of opening of Bid	06/04/2023 (1700 Hrs)
Depositing of EMD	To deposit at Grain Shop, RTC Sivagangai, ITB Police for receiving only original copy of EMD
F.O.R. Destination.	RTC ITBP Sivagangai,Campus.
Address for Communication	Dy. Inspector General, RTC Sivagangai, ITB Police, E-mail ID: <a href="mailto:digrtcsg@itbp.gov.in">digrtcsg@itbp.gov.in</a>

Prospective bidders desirous of participating in this tender may submit their written queries to the undersigned at least two weeks before the date of tender opening. Based on queries received, if required, DIG, RTC Sivagangai, ITBP may amend the tender.

Interested parties/firms may view and download the tender document containing the detailed terms & conditions, free of cost from the website <http://eprocure.gov.in/eprocure/app>. or ITBP website [www.itbp.gov.in](http://www.itbp.gov.in) however, bidding should be done at <http://eprocure.gov.in/eprocure/app>. only before 05/04/2023 at 1700-hrs.



Dy. Inspector General  
 RTC Sivagangai, ITBP

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**CHAPTER- II**  
**INSTRUCTIONS TO BIDDERS**

Government of India, Ministry of Home Affairs  
Office of Deputy Inspector General, Indo-Tibetan Border Police  
Recruit Training Centre, Sivagangai Vill.-Illupaikudi, P.O- Padamathur  
Distt. – Sivagangai [TN]- 630562. E-mail ID: digrtcsg@itbp.gov.in

**Tender No- 04 /2023 /ITBP/RTC SIVAGANGAI/ Grain Shop /Non Veg Dated:-15-03-2023**

For and on behalf of the President of India, the Dy Inspector General, RTC ITBP Sivagangai invites advertise tender enquiry through online tenders under Two Bid System (Technical and Financial Bid) on the prescribed form, for purchase of the following stores as detailed in this schedule to tender:-

SI No.	Description of store	Qty
<b>Supply of Non veg for RTC Sivagangai ITB Police as per Schedule with validity of completion of supply for six months . (Chapter-IV)</b>		

2. This tender enquiry has the following chapters and appendices:

i	Chapter I	Invitation to tender (NIT)	Page-01
ii	Chapter II	Instructions to bidder	Page-02 TO 08
iii	Chapter III	Instructions for online bid submission	Page-09 TO 10
v	Chapter IV	General condition of contracts	Page- 11 To 15
vi	Chapter V	Special condition of contract	Page-16 TO 17
<b>Chapter VI Standard Forms to be filled &amp; uploaded by bidders:</b>			
i	Appendix-1	Offer of Stores	Page-18
ii	Appendix-2	Bank Guarantee for Submitting Earnest Money	Page-19
iii	Appendix-3	Price Bid	Page-20
iv	Appendix-4	Facility for receiving payments	Page-21
v	Appendix-5	Security Clearance Details	Page-22
vi	Appendix-6	Declaration Certificate to be signed the tenderers	Page-23
vii	Appendix-7	Pre integrity fact clause	Page-24 TO 28
viii	Appendix-8	Check list for tenderers	Page-29
ix	Appendix-9	Abbreviation of tender enquiry	Page-30
iv	Chapter VII	Schedule of requirement	Mentioned in BOQ

  
Dy. Inspector General (RTC Sivagangai)  
For and on behalf of the President of India

Signature of the tenderer

3. All tender documents inclusive of NIT, instructions to bidder, special condition, schedule of requirement, QR & TD and all other relevant document are available at e-Procurement site <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download the same and go through in detail. All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and **submitted only through on line e-Procurement site <https://eprocure.gov.in/eprocure/app>**.
4. Tenderers are advised to carefully go through all the conditions and documents attached with this tender enquiry, before uploading the tender. All tender documents attached with the tender are sacrosanct for considering any offer as a complete offer. **Tenderer are also advised to go through checklist.**
5. Tenderers must ensure that they have gone through with complete tender documents and read thoroughly all terms & conditions, schedule of requirement, tenders QRs/TDs. Tenderer will upload the declaration certificate for the same purpose. All questionnaire along with the various forms & annexure will be signed in column & on each page and uploaded with their offer, as it is, without any modification/alteration.
6. In case of any difference between the conditions mentioned in tender enquiry and the specification/QRs, the condition given in the specifications will be binding.
7. Each the Tenderer can quote product/products of one OEM only.
8. Name of Store : Supply of Non Veg Items to ITBP RTC Shivangai for six months
- 9.(a) Earnest money deposit : Rs 1,20,000-00
- 10.Date of publication on website : at 1100 hrs on dated 15-03-2023
11. Document download start Date : at 1200 hrs on dated 16-03-2023
12. Document download end. Date : at 1500 hrs on dated 05-04-2023 s
- 13.(a) Bid submission start Date : at 1200 hrs on dated 16-03-2023
- (b) Bid submission End Date : at 1600 hrs on dated 05-04-2023
14. Bid opening date : at 1700 hrs on dated 06-04-2023
15. The Purchaser : **President of India**
16. Inspection Authority : **Dy Insp Gen, ITBP, RTC Sivangai, Vill.-Illupaikudi, P.O – Padamathur, Distt.– Sivangai [TN] - 630562**
17. Inspection Officer : **Board of Officers of ITBP**
18. Stores Required at (Consignee) : **DIG, RTC ITBP Sivangai, Vill.-Illupaikudi, P.O -Padamathur, Distt. – Sivangai [TN]- 630562**
19. Delivery Period : **For Indian Suppliers- Within one week from the date of issue of Supply Order.**
20. Place of Procedure & Submission of EMD etc : **RTC ITBP Sivangai.**



Dy. Inspector General (RTC Sivangai)  
For and on behalf of the President of India

Signature of the tenderer

**21. Form of Earnest Money Deposit (EMD):**

The EMD having validity of 45 days beyond the final bid validity period be deposited in the following form only on or before opening of Tender (Technical Bid): Bid/ offer validity is 06 month from the date of tender opening.

21.1 Fixed Deposit Receipt, drawn in favour of Dy. Inspector General , RTC Sivagangai, ITB Police.

21.2 An irrevocable Bank Guarantee (BG) of any Indian Nationalized/Scheduled Bank in Indian Rupees, in the format supplied with the tender.

**22. Bid/ Offer Validity :**

06 month from date of tender opening. In the absence of any indication in the tender documents submitted, of the date up to which the offer has been kept valid, it will be taken that the offer will remain open for acceptance for the period specified in the schedule to tender.

**23. Extension of Bid validity & Earnest Money :** If the validity of the tender is extended, the validity of the Bid & Earnest Money will also have to be suitably extended by the tenderer failing which their tender shall not be considered by the purchaser after the expiry of the aforesaid period.

**24. Clarification on Specifications/QR :-** No such requests will be entertained by the purchaser after clarification end date.

**25. Right of Bidders :-** Bidder can ask in writing about bidding condition, bidding process and / or rejection of their bid. The reasons for rejecting a tender or non issuing of tender document to prospective bidder must be disclosed where enquiries are made by the bidder.

**26. Currency of Bidding :-** In Indian Rupee (INR) only.

**27. Submission of the proposal in TWO BID SYSTEM:** All bidders are required to submit their offers in two bid. The details is as under:-

**27.1 TECHNICAL BID:-** It must contain the following:

27.1.1 Tender documents and technical documents duly completed and stamped, signed but without indicating the rate quoted (Scanned copy)

27.1.2 Earnest Money in given schedule format or copies of MSME registration certificates for subject store with monetary limit, if any (Scanned copy).

27.1.3 The technical details of the items offered along with copy of supporting document Adhar / PAN Card , ITR return of Last two year , Active GST registration certificate must be submit by the firm .

27.1.4 The technical details of the items offered along with the supporting original technical literature, leaflets, brochures etc. Technical documents viz. registration certificate, address proof, bank balance statement, , latest GST clearance certificate, NEFT mandate form, FSSAI, experience certificate and any other relevant document as per tender documents & annexures and which the firm wishes to submit.

27.1.5 Clause by clause compliance to specifications

27.1.6 Details of warranty/terms and conditions, arrangements for after sale service in India and free training arrangement for users.

27.1.6 All forms & annexure of T.E. duly filled and stamped, signed by the bidder.

  
Dy. Inspector General (RTC Sivagangai)  
For and on behalf of the President of India

Signature of the tenderer

**27.2 COMMERCIAL BID**

- (i) Tenderers should download and submit price bid (BOQ) filled in as per format and upload the same on **CPP Portal <http://eprocure.gov.in/eprocure/app>**.
- (ii) As per GFR 2017 rule 173.1.i if rates are not quoted / zero quoted in BOQ then price bid will be out rightly rejected
- (iii) The tenderer should give total prices in terms of basic price + applicable GST.

**28. Evaluation of the Proposal :-** A two stage procedure will normally be adopted:-

**i) Stage-I:- Technical Evaluation**

**28.1** Offer of the firm will be initially examined in accordance to the eligibility criteria of bidder, availability of uploaded complete tender documents along with essential forms & annexure duly filled and signed. Suitable EMD or exemption certificate thereof.

28.1.1 The purchaser reserves the right to decide upon the methodology/method of Technical Evaluation cum physical checking of samples.

28.1.2 All the bidders are request to submit two(2)numbers tender sample wher ever required, to the Dy.Inspector General,RTC Sivagangai,ITB Police ,Vill-Illupaikudi,P .O.-Padamathur,Distt-Sivagangai [TN]-630562 during the EMD submission date and due receipt with date and time specified be taken.

(ii) Price bid of only those tenderers will be open whose technical bid and tender sample are found conforming to T/E specifications and other requirements.The indenter shall label and seal the tender samples of the successful tender(s) with remarks as "Approved" or unsuccessful tender sample as " Not Approved".One no/ pair of approved tender sample of the successful tender(s)will be sent to consignee for reference and comparison with the bulk supply by inspecting authority/line committee during inspection of the bulk supply wich will also be the part of supply and other approved tender sample will be returned to firm for reference during bulk production/supply. sample approved as above shall be known as "Approved sample".

(iii) Tender sample should have a card affixed to it duly signed and stamped by the firm indicating the following:-

- Name and address of the firm.
- Tender no.
- Items number of schedule against which tender sample submitted.
- Any other description,if required.

No assistance in clearing of tender samples for demonstration from customs (in case imported stores)shall be provided by the purchaser and tenders are required to make their own arrangements for submitting the equipment within prescribed date and time failing which their tender will be summarily ignored.

28.1.3 Technical evaluation cum checking of samples will be conducted after opening of tender (Technical Bid) as per option of Tender terms. Vendor should keep the product ready for Technical Evaluation cum checking on the date of opening of tender for perusal of board Officer of Technical Evaluation Committee failing which

28.1.4 In case of any ambiguity in sample checking,competent authority reserves the right for Re-checking of the same.

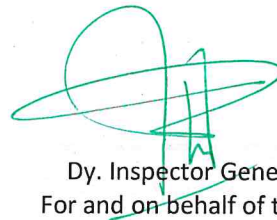
**.ii) Stage-II:- Financial Evaluation**

**28.2.i** The price bids of only those firms will be opened whose stores as per schedule of requirement have been found meeting the all parameters of QR's/TDs . The Price Bid will be evaluated accordingly.

**28.2.ii** The price bids / BOQ rates must be coated as per specification. If it is not coated as per specification then it may be considered as per specification and if firm refused to provide the items in to that rate then firm will be black listed.

28.3 Successful bidder will be evaluated on the **basis of net lowest cost to the Govt.**

28.4 To provide level play field, the evaluation of commercial bids shall be carried out among all category bidders i.e. foreign OEM,OEM from SEZ/EOWs and other indigenous OEM. The applicable custom duty & IGST/GST payable or foregone shall be added on basic price of each unit.



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For and on behalf of the President of India

Signature of the tenderer