

No./ITBP/NEFtr. HQ/Engg./Tender/2025- 279

Office of Inspector General,  
North-East Frontier HQ, I.T.B. Police  
MHA/ Govt. of India  
Khatting Hill, Distt-Papumpare  
Itanagar, Arunachal Pradesh 791111

Date:- 03/05/25

**Notice Inviting e-Tender**

The DIG (Engr), NE Ftr HQ, ITBP on behalf of the President of India invites online **Percentage rate tender** from approved and eligible firms/contractors of CPWD, MES, Railway, BRO, State PWD and BSNL registered under Building construction category or specialized for repairing air conditioners in appropriate class for the following work :-

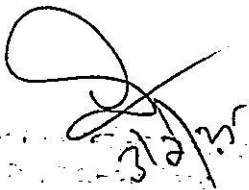
S.N	Name of Work	Estimated Cost	EMD amount	Completion time
1	Annual Repair and Maintenance of Air-Conditioners at North east Ftr ITBP Itanagar for the year 2025-26	Rs. 1,94,040/-	Rs. 4,000 /-	12 months

**Critical Dates :-**

S.N.	Particular	Time and Date
1	Publishing date and time	05/05/2025 at 1600Hrs.
2	Document download start date	05/05/2025 at 1600Hrs.
3	Clarification start date	05/05/2025 at 1600Hrs.
4	Bid submission start date	05/05/2025 at 1600Hrs.
5	Clarification end date	27/05/2025 at 1700 Hrs.
6	Bid submission end date	28/05/2025 at 1700 Hrs.
7	Last Date and Time for deposit of <b>original EMD</b> in the office of DIG(Engr), NE FTR, Itanagar, or any formation of ITBP in due date & time mentioned in Tender	28/05/2025 at 1700 Hrs.
8	Bid opening date	29/05/2025 at 1700 Hrs.

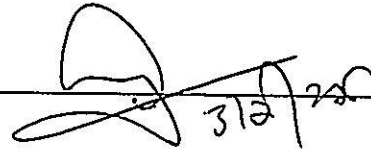
1. The enlistment of the contractors should be valid on the last date of submission of tenders. In case, the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.
2. The intending bidder must read the terms and conditions of **Tender form** carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
3. Information and Instructions for bidders posted on website shall form of bid document.

Contd-2/-



4. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website [www. itbp.gov.in](http://www.itbp.gov.in) & [www.eprocure.gov.in](http://www.eprocure.gov.in) .
5. The tender can only be submitted after uploading the mandatory scanned documents as per list given below.
  - i) Self attested copy of Enlistment Order of the Contractor in CPWD, MES, Railway, and State PWD, BRO & BSNL in appropriate class (Civil/composite) or specialization for repairing air conditioners.
  - ii) List of Self attested copy of work experience certificate related to completed work only (as per criteria given on page 3 para 2(a) of tender form).
  - iii) ~~Tender form duly signed by the firm. **If Tender form is not uploaded on e-tendering website within due period of time then technical bid of that firm will not be accepted and it will not be placed under shortfall.**~~
  - iv) Self attested copy of G.S.T Registration and PAN Card / TAN No
6. In addition to documents mentioned above under para 5 following documents will also to be submitted.
  - i) Self attested copy of EPF and ESIC registration or exemption notice as applicable or affidavit of proof of applying these. (can be submitted within 15 days from the date of issue of letter of acceptance)
7. Earnest Money of **Rs. 4,000/-** in form of Banker's Cheque or demand draft or Fixed Deposit receipt of any scheduled bank drawn in favour of IG, NE Ftr, ITB Police, Itanagar. The bidder will ensure physical submission of original EMD either in the office of DIG(Engr), NE Ftr HQ, ITBP, Itanagar or any nearest formation of ITBP within period of bid submission time. Receipt of EMD obtained from the concerned Engineering Branch of any formation of ITBP, to be scanned and uploaded to the e-tendering website at the time of bid submission. (Format of receipt placed at 39 of Tender form). EMD exemption (i.e MSME certificate etc) is not allowed. **If EMD is not deposited in physical form by due date and time (28/05/2025 at 1700 Hrs.) in mentioned address or any office/formation of ITBP, technical bid of that firm will not be accepted and it will not be placed under shortfall.**
8. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed, they can be imparted training on online bidding process as per details available on the website.
9. The intending bidder must have valid class-III digital signature to submit the bid.
10. Bidder should not have past track of delaying works.

11. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
12. Contractor can upload documents in the form of JPG format and PDF format.
13. Contractor must ensure to quote percentage. The column meant for quoting percentage in figures appears in pink color and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no percentage is quoted by the tenderer, percentage of such item shall be treated as "0" (ZERO). However, if tenderer quotes Nil percentage against in percentage rate tender or does not quote any percentage above/ below on the lowest amount of the tender or any section/sub head in percentage rate tenders, the tender shall be treated as invalid and will not be considered as lowest tender.
14. The required documents meeting the criteria to qualify as "approved and eligible" contractors of CPWD, MES, Railway, State PWD & Telecom/BSNL Dept etc. along with other documents as mentioned under Para "List of Documents to be scanned and uploaded by the agency and **hard copies received subsequently shall be checked first, while opening the bid.** The financial bid of only those agencies shall be opened who are found to be eligible agencies, as per this NIT.
15. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.



**Dy. Inspector General (Engr.)**  
Northeast Frontier, I.T.B. Police

**Distribution:-**

- 1- Commandant I.T. Cell NE FTR ITBP-**For Publication on ITBP Website.**
- 2- Deputy Commissioner (Capital), Itanagar (AP)(**Please direct concern to place this info on Notice Board of your office for wide Publicity**)
- 3- Commandant 54<sup>th</sup> Bn ITBP