

No-ITBP/SHQ (BBSR)/Engg/AR&M/2019- 9058
Office of the Dy Inspector General,
Sector Head Quarter (Bhubaneswar), ITB Police
Ministry of Home Affairs/Government of India
Vikram Nagar Camp, Vill: Taratua, PO: Shardapur, Dist: Khordha (Odisha)

Date-02.07.19

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E- TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

The Dy Inspector General of SHQ (BBSR), ITB Police Vikram Nagar Camp, Vill - Taratua, PO- Shardapur, Dist- Khordha (Odisha) on behalf of President of India invites online item rate bids from approved and eligible contractors of CPWD and those of appropriate list of M.E.S, BSNL, Railway and State P.W.D (R&B) for the following work: -

S. N.	Name of work & Location	Estimated cost put to bid	Earnest Money	Period of Completion	Date of downloading bid documents	Last date & time of submission of bid	Time & date of opening of bid	Cost of bid form	Last date of physical submission of EMD and cost of bid form
1	2	3	4	5	6	7	8	9	10
1	AR&M of Non-residential Buildings (Civil maintenance work) for the year 2019-20 at SHQ (BBSR) ITB Police, Vikram Nagar camp, Vill: Taratua, PO: Shardapur, Dist: Khordha (Odisha). (Sh: White washing, Distempering etc)	2,38,910/-	4,800/-	03 Months	03/07/2019	12/07/2019 upto 1300 Hrs	13/07/2019 at 1400 Hrs	500/-	13/07/2019 1200 Hrs

- The intending bidder must read the terms and conditions of tender form carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid documents consisting of plans, Specification, the schedule of quantities of various type of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website (www.itbp.gov.in & www.eprocure.gov.in) free of cost.

- The e-tender documents shall be uploaded online in two (2) covers: -

Cover-1: Shall contain scanned copies of "Eligibility information". (Scanned copies to be uploaded).

- Scanned copy of PAN card.
- Scanned copies of registration documents/State tax/GST No. etc.
- Original copy of EMD in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt of a schedule bank (drawn in favor of Dy Inspector General, SHQ (BBSR), ITBP, Khordha)
- Cost of tender form in shape of Demand Draft in favor of Dy Inspector General, SHQ (BBSR), ITBP, Khordha.

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16. **Cover-2:-** Shall contain "Financial Bid" on the prescribed form. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidders, rate of such items shall be entreated as "0" (ZERO).

17. But the bid can only be submitted after and uploading the mandatory scanned documents such as EMD and other documents as specified.

18. The firm should register himself on website <http://eprocure.gov.in/eprocure/app> and obtain user ID, password before bidding.

19. The intending bidder must have valid class-III digital signature to submit the bid. The bidders have to submit their bids online in electronic format with digital signature. The bids proposed without digital signature will not be accepted. No proposal will be accepted in physical form.

20. Contractor can upload document in the form of JPG format and PDF format.

21. The bid of the firms who fails to fulfill the eligibility information will be summarily rejected.

22. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed fit, if too many bids are received satisfying the laid down criterion.


Dy Inspector General
SHQ (BBSR), ITB Police